

# **TGMI Steering Committee Agenda**

**Date: Tuesday, June 13, 2017**

**Place: Andrew Jackson Building**

Conference Room #225, Ground Floor

## **Call to Order - Welcome: Marcus Dodson**

The regular meeting of the TGMI Steering Committee was called to order at 3:07 PM.

## **Attendance**

<b>Committee Member</b>	<b>Member Name</b>	<b>Voting Member</b>	<b>Present</b>	<b>Phone</b>
Chair	Marcus Dodson - 2014	Yes	X	
Vice-Chair	Alayna Duffel	Yes		
Past Chair	Michelle Smith - 2013	Yes	X	
Past Class President	Jason Seay – 2015	Yes	X	
Past Class Member	Shelley Walker – 2015	Yes	X	
Present Class President	Neru Gobin – 2016	Yes	X	
Present Class Member	Sherron Brown – 2016	Yes		X
Member At-Large (1st Year)	Michelle Hamblin	Yes		X
Member At-Large (1st Year)	Nneka Norman-Gordon – 2012	Yes	X	
Member At-Large (2nd Year)	Julie Brindle – 2013	Yes	X	
Member At-Large (2nd Year)	Cynthia Taylor – 2008-I	Yes		X
DOHR Ex-Officio	Trish Holliday - 2008-I	No		
DOHR Representative	Antonio Meeks	No		
Visitor	April Romero	No		
Visitor	Tresa Jones	No		X

Quorum: Yes

## **Secretary Report: Cyndi Taylor**

The May 2017 meeting minutes were approved on June 6, 2017 with a Motion by Michelle Hamblin and a Second from Shelley Walker.

## **Treasurer's Report (Jason Seay)**

Jason Seay has replaced Cynthia Stewart on the TGMI account. Michelle and Jason are now on account; Marcus still needs to be added to the account. As of May 31, 2017, the TGMI account balance was \$911.67.

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### **Business:**

#### Chair (Marcus Dodson)

Week 2 of the 2017 TGMI class was held June 4-9<sup>th</sup> in Knoxville. Kaycee Wolf (Commerce and Insurance) was elected as President, and Seannalyn Brandmeir (F&A) was elected as Class Recorder. Graduation is scheduled for June 28, 2017 (8:30 A.M.) at the Franklin Cool Springs Marriott. Marcus will follow up with Trish Holliday to determine if White Belts will be handed out at graduation.

The Black Belt service project was successful. Sixteen (16) boxes were packed to send to U.S. soldiers. Marcus took pictures and will submit them for the upcoming TGMI newsletter.

The HR Conference is scheduled for July 18-19<sup>th</sup>. Marcus has emailed everyone the conference flyer with registration information. Registration for the conference is \$375, and the conference will contain a track for non HR people.

Marcus has also sent out the TGL Annual Conference flyer. The conference will be held on December 6, 2017 at Trevecca.

Please review the current TGMI By-Laws. We don't have to make changes, but the annual meeting is the time to propose and vote on any needed changes.

#### Charter Committee: (April Romero)

April was not available for today's meeting. April did advise Marcus that she will begin entering the 2017 TGMI class into the database soon.

#### Communications Committee: Alayna Duffel

Alayna was not present to provide an update. Julie Brindle informed the committee that the May 2017 meeting minutes have been posted to the TGMI website. The deadline for submissions for July's newsletter has been extended to June 23rd. Julie would like to include pictures of the new class. Marcus will provide Julie with a letter from the TGMI Steering Committee Chair for the newsletter. Shelley Walker informed the committee that Jason Locke (Class of 2015) has been promoted to Deputy Director of the TBI. This information should be included in the July newsletter.

#### Community Service: Neru Gobin

The Second Harvest community service event is scheduled for June 13<sup>th</sup> at 5:30. 11 participants have registered to participate in the event. Neru is working on opportunities for the next quarter, and welcomes any suggestions.

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### **Business Events: Michelle Hamblin**

Jason and Michelle Hamblin have signed and sent the forms to Second Harvest to lock in the location for the Annual Business Meeting. An updated meeting notification, reflecting the finalized meeting location, should be sent out. We need to make sure the Class of 2017 receives the updated meeting notification.

### **Education Development: Sherron Brown**

The next Lunch and Learn is June 14<sup>th</sup> at 11:30 at the Tennessee Tower. All 2017 dates for Lunch and Learns have been filled. Marcus will come early to assist in making sure everything is set up properly.

### **Social Events: Julie Brindle**

The combined social event with TGEI has been postponed to August 10<sup>th</sup> from 5:00-6:30 PM at the Germantown Café. Commissioner Hunter and Trish Holliday have added it to their calendar and plan to attend. Information about this event needs to be sent out to all alumni. Julie has access to the steering committee email, and Marcus will help her use it for sending out information about the event to TGMI alumni.

TGEI has held a similar event at the Germantown Café previously. At that event, TGEI paid for appetizers and everyone paid for their own drinks. Jason needs a cost estimate to know if TGMI would have funds to do something similar. Marcus doesn't mind TGMI paying for appetizers, but there needs to be some control. Shelley suggested that we need to require participants to RSVP so that we could go ahead and order appetizers ahead of time. Germantown Café can probably give recommendation based on the number of people attending. The next steering committee meeting is scheduled for July 11<sup>th</sup>. If possible, it would be great to advertise and require an RSVP prior to the meeting. We also need to plan on an automatic gratuity- we need to ask Germantown Café about this.

## **Adjournment**

The meeting was adjourned at 3:40 PM by Marcus Dodson.